



Position: Video Editor
Direct Report: Creative Director
Team: Creative
Hours: Full Time

Summary:

The Life Church Creative Team is looking for a highly-skilled video editor who knows how to work well with all kinds of people, has great communication skills and is self-motivated. The ideal candidate has strong interpersonal and leadership skills, thinks creatively and strategically, takes initiative, is detail-oriented, has some organizational skills, has the ability to use discernment in making decisions and is a team player. This position is approximately 40 hours per week Sunday through Thursday as well as special events. Please submit a portfolio of recent work with your application.

Responsibilities are not limited to, but include:

- Shoot and edit promos, stories, event videos, TV and other video content
- Assist in video project administration
- Learn and utilize fundamentals of motion graphic design
- Maintain availability for weekend services and events
- Assist/train volunteer videographers and editors
- Capture video of church life, outreach, events and services
- Produce video content for use on website, social media, etc.
- Continually improve video editing skills

Attributes and Skills Required:

- Ability to communicate effectively and promptly, both verbally and in writing
- Ability to utilize task management software effectively
- Proficient with Adobe Creative Suite
- Proficient with Google Suite (Docs, Sheets, Drive, etc.)
- Ability to operate Mac, Canon and Sony equipment
- An attitude of continued learning and mastering design craft

**This description is not all-inclusive, and other duties may be assigned as necessary.*